



HVERKAMP PROPERTIES
DES MOINES AREA OFFICE

10305 Providence Drive
Johnston, IA 50131
Phone 515.263.9797 Fax 515.986.7254
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www.hpdesmoines.com

2009-2010 RENTAL APPLICATION (DSM)
Updated August 2009

FOR OFFICE USE ONLY

DATE REC: _____
BLDG/APT: _____ DEP: _____
LEASE START: _____
LEASE END: _____
ASSIGNMENT: YES NO
APPROVED / DENIED
DATE: _____
INITIALS/DATE: _____
IF NO, WHEN & HOW WAS APPLICANT NOTIFIED? _____
PETS: YES / NO TYPE: Cat / Dog
HOW MANY PETS: 1 / 2
GARAGE INTEREST: YES / NO
**Garage will be assigned pending availability*
HP REP. NAME: _____

Equal Housing Opportunity: Our apartments are made available, managed and operated regardless of race, color, religion, sex, national origin, handicap or familial status.

*To apply for housing each applicant must complete all requested information on front and back of this form and submit to office, along with the security deposit. **A \$40 application fee (per applicant) will be withheld from the security deposit.** Make the deposit payable to HVERKAMP PROPERTIES. Thank you for your interest in our apartments.*

TRANSFER APPLICANT – Please complete top 2 sections only (indicated w/ “*”) and sign the back. No additional application fee will be withheld for transfer residents.

* Date of Application _____ * Desired Date of Occupancy _____

* Type and size of apartment preferred (No. of Bedrooms, Address, etc.) _____

***APPLICANT INFORMATION** Verified Government-Issued Identification

APPLICANT'S FULL NAME _____

Social Security No. _____ E-mail Address _____

Cell # () _____ Home # () _____ Date of Birth _____

*** CURRENT ADDRESS / EMPLOYMENT INFORMATION / EMERGENCY CONTACT**

ADDRESS: _____, City: _____ State: _____ Zip: _____

Month & Year Moved In _____ Moving Out _____ Reason for Leaving _____

Landlord _____ Landlord Phone () _____

Current Monthly Rental/Mortgage Amount _____

PREVIOUS ADDRESS: _____, City: _____ State: _____ Zip: _____

Month & Year Moved In _____ Moving Out _____ Reason for Leaving _____

Landlord _____ Landlord Phone () _____

EMPLOYMENT STATUS: Full-Time Part-Time Student Retired Not Employed

CURRENT EMPLOYER (Or Most Recent) _____

Employer Address _____ City: _____ State: _____ Zip: _____

Length of Employment _____ Employer Phone () _____

Position _____ Approximate Annual Income _____

Supervisor _____ Telephone Number () _____

IF STUDENT, LIST SCHOOL _____

Present Grade Level _____ Source of Rent _____

PERMANENT/SUMMER ADDRESS: _____

City: _____ State: _____ Zip: _____ Phone: () _____

EMERGENCY CONTACT: Name _____ Relationship _____

Check box if address information is the same as Permanent Address

Address _____ Apt# _____, City: _____ State: _____ Zip: _____

Home # () _____ Cell # () _____ Work # () _____

***CRIMINAL BACKGROUND CHECK**

Have you ever been convicted of a misdemeanor or felony (excluding traffic violations)?

Yes No If "Yes", please state the violation: _____

Have you ever been convicted on a charge involving illegal use, abuse, possession, manufacture or distribution of a controlled substance OR plead "no contest" to any drug and/or alcohol charges?

Yes No If "Yes", please state the violation: _____

Have you ever been:

Charged/convicted/pleaded "no contest" to any sex offender charges? Yes No

Registered or required to be registered as a sex offender? Yes No

On any state's sex offender list? Yes No

If "Yes", please explain where, when, and the violation: _____

VEHICLE REGISTRATION

Vehicle Make: _____ Model: _____ License #: _____ Owner Contact #: _____

Vehicle Make: _____ Model: _____ License #: _____ Owner Contact #: _____

Vehicle Make: _____ Model: _____ License #: _____ Owner Contact #: _____

Vehicle Make: _____ Model: _____ License #: _____ Owner Contact #: _____

MARKETING QUESTION

Where did you first see or hear about Haverkamp Properties? (Circle your primary source if any, but mark all that apply)

- RentWiki.com Newspaper HP Des Moines Website Apartmentfinder.com Apartment Finder Book
 Rent.com Apartments.com MyNewPlace.com Craigslist.org Friend or Relative Property Signage/driveby
 Other _____

If you visited our website (www.hpdesmoines.com), how were you initially directed to it?

- Same as indicated above Email from us Rent.com Apartments.com Apartmentfinder.com
 Other _____

What is most attractive about the apartment you are applying for?

- Price Promotional Offer Location Special Features - If so, what? _____
 Service Ammenities (Pool, fitness, clubhouse, etc) Other _____

I hereby deposit \$ _____ as earnest money to be refunded if this application is not accepted (minus the \$40 application fee per applicant). Deposit checks will be cashed immediately upon receipt. Receipt of Security Deposit is hereby acknowledged as a non-interest bearing deposit and NOT as the rental payment which is to be refunded as hereinafter provided if the lease agreement is consummated; provided however that in the event the application is approved, and applicant fails or refuses the apartment tendered for any reason not the fault of Management, and fails or refuses to enter into the contemplated lease with Management, then the applicant agrees to the cancellation and withdrawal policies listed above as liquidation damages and not as a penalty, to cover the cost of taking and processing this application, reservation and preparation of the apartment and the loss of rental income. If however, in the event this application is denied or for any other reason for which Management is responsible, the lease is not consummated, the deposit will be returned to the applicant. Application is subject to approval and subsequent delivery of a lease covering premise. A \$40 application fee (per applicant) will be withheld from the security deposit.

Applicant declares that the application is complete, true and correct and herewith give permission for anyone contacted to release the information of the undersigned applicant to Management or their authorized agents, at any time, for the purposes of entering into and continuing to offer or collect on any agreement. I further authorize Management or their authorized agents to verify the application information including but not limited to obtaining criminal records, contacting creditors, present or former landlords, employers and personal references, whether listed or not, at the time of the application and at any time in the future, with regard to any agreement entered into with Management. Any false information will constitute ground for rejection of the application or Management may at any time immediately terminate any agreement entered into in reliance upon misinformation given on this application.

APPLICANT SIGNATURE: _____ **DATE:** _____